

ID	KPI Name	Description	Calculation	Manager App Data Location	Comments / Additional Reports
General					
R1100	Trading Days	The number of trading days for the selected period	Sums the days meals are taken in Meal Selection or trading days entered in Data Collection.	Data Collection > Data > site OR Payments > Transactions > site	
R1110	Plate Count	The number of meals served as counted in the kitchen	Sum of meal numbers from questions set to category Plate Count	Data Collection > Data > site	
R1130	Primary Total Roll	Total primary (KS1 & KS2) school roll number	Primary Total roll number	Sites > site > Roll numbers tab	
R1140	FSM Entitlement Primary	Total number of primary (KS1-KS2) free school meals	All FSM roll number	Sites > site > Roll numbers tab	
R1145	Paid Meals Primary	Total number of primary (KS1-KS2) paid meals	Primary Total Roll (R1130) - FSM Entitlement Primary (R1140)	Sites > site > Roll numbers tab	
R1146	KS1 Pupil Premium Roll	Total students receiving KS1 Pupil Premium meals	KS1 Pupil Premium roll number	Sites > site > Roll numbers tab	
R1147	UIFSM Roll	Total students receiving UIFSM	UIFSM roll number	Sites > site > Roll numbers tab	
R1160	KS1 Paid Roll	Total students receiving KS1 Paid Meals	KS1 Paid roll number	Sites > site > Roll numbers tab	
R1148	KS2 Pupil Premium Roll	Total students receiving KS2 Pupil Premium meals	KS2 Pupil Premium roll number	Sites > site > Roll numbers tab	
R1149	KS2 Paid Roll	Total students receiving KS2 Paid meals	KS2 Paid roll number	Sites > site > Roll numbers tab	
R1162	Pupil Premium Total Roll	Total students receiving KS1 & KS2 Pupil Premium meals	Pupil Premium Total roll number	Sites > site > Roll numbers tab	
R1154	Early Years Free Roll	Total students receiving Early Years free meals	Early Years (Nursery) Free roll number	Sites > site > Roll numbers tab	
R1155	Early Years Paid Roll	Total students receiving Early Years paid meals	Early Years (Nursery) Paid roll number	Sites > site > Roll numbers tab	
R1156	Early Years Total Roll	Total students receiving Early Years free & paid meals	Early Years (Nursery) total roll number	Sites > site > Roll numbers tab	
R1157	Secondary Free Roll	Total students receiving Secondary (KS3-KS5) free meals	Secondary Free roll number	Sites > site > Roll numbers tab	
R1158	Secondary Paid Roll	Total students receiving Secondary (KS3-KS5) paid meals	Secondary Paid roll number	Sites > site > Roll numbers tab	
R1159	Secondary Total Roll	Total students receiving Secondary free & paid meals	Secondary Total roll number	Sites > site > Roll numbers tab	
R1190	Max Potential Primary Meals	Maximum potential total primary (KS1-KS2) meals for the selected period	Trading days (R1100) * Primary Total Roll (R1130)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site School Roll: Sites > site > Roll numbers tab	
R1200	Max Potential Free Primary Meals	Maximum potential free primary (KS1-KS2) meals for the selected period	Trading days (R1100) * FSM Entitlement Primary (R1140)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site FSM Entitlement: Sites > site > Roll numbers tab	
R1210	Max Potential Paid Primary Meals	Maximum potential paid primary (KS1-KS2) meals for the selected period	Max Potential Primary Meals (R1190) - Max Potential Free Primary Meals (R1200)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site FSM Entitlement: Sites > site > Roll numbers tab	
R1212	Max Potential UIFSM	Maximum potential UIFSM for the selected period	Trading days (R1100) * UIFSM Roll (R1147)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site UIFSM: Sites > site > Roll numbers tab	
R1214	Max Potential KS1 Pupil Premium Meals	Maximum potential KS1 Pupil Premium meals for the selected period	Trading days (R1100) * KS1 Pupil Premium Roll (R1146)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site KS1 Pupil Premium: Sites > site > Roll numbers tab	
R1215	Max Potential KS1 Paid Meals	Maximum potential KS1 Paid meals for the selected period	Trading days (R1100) * KS1 Paid Roll (R1160)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site KS1 Paid: Sites > site > Roll numbers tab	
R1216	Max Potential KS2 Pupil Premium Meals	Maximum potential KS2 Pupil Premium meals for the selected period	Trading days (R1100) * KS2 Pupil Premium Roll (R1148)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site KS2 Pupil Premium: Sites > site > Roll numbers tab	
R1217	Max Potential Pupil Premium Meals	Maximum potential KS1 & KS2 Pupil Premium meals for the selected period	Trading days (R1100) * Pupil Premium Total Roll (R1162)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site Pupil Premium Total: Sites > site > Roll numbers tab	
R1218	Max Potential KS2 Paid Meals	Maximum potential KS2 Paid meals for the selected period	Trading days (R1100) * KS2 Paid Roll (R1149)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site KS2 Paid: Sites > site > Roll numbers tab	
R1220	Max Potential Free Early Years Meals	Maximum potential free Early Years meals for the selected period	Trading days (R1100) * Early Years Free Roll (R1154)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site Early Years (Nursery) Free: Sites > site > Roll numbers tab	
R1221	Max Potential Paid Early Years Meals	Maximum potential Early Years paid meals for the selected period	Trading days (R1100) * Early Years Paid Roll (R1155)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site Early Years (Nursery) Paid: Sites > site > Roll numbers tab	
R1222	Max Potential Early Years Meals	Maximum potential total Early Years meals for the selected period	Trading days (R1100) * Early Years Total Roll (R1156)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site Early Years (Nursery) Total: Sites > site > Roll numbers tab	
R1223	Max Potential Free Secondary Meals	Maximum potential free Secondary meals for the selected period	Trading days (R1100) * Secondary Free Roll (R1157)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site Secondary Free: Sites > site > Roll numbers tab	
R1224	Max Potential Paid Secondary Meals	Maximum potential Secondary paid meals for the selected period	Trading days (R1100) * Secondary Paid Roll (R1158)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site Secondary Paid: Sites > site > Roll numbers tab	

R1225	Max Potential Secondary Meals	Maximum potential total Secondary meals for the selected period	Trading days (R1100) * Secondary Total Roll (R1159)	Trading Days: Data Collection > Data > site OR Payments > Transactions > site Secondary Total: Sites > site > Roll numbers tab
R1271	Miscellaneous Value Total	The total value of miscellaneous items e.g. food waste portions, ticket sales	Sum of questions set to category Miscellaneous * Question rates	Data Collection > Data > site
Cash				
R1120	Cash Collected	Cash collected as compared with value of meals provided	Sum of cash values from questions set to category Cash Collected OR entered in Banking Cash app on tablet	Payments > Transactions > site OR Data Collection > Data > site Payments > Analysis: Banked Cash
R1280	Daily Cash Payments	Cash Payments	Sum of cash payments	Payments > Transactions > site Payments > Analysis: Cash Summary
R1290	Daily Cheques Payments	Cheque Payments	Sum of cheque payments	Payments > Transactions > site Payments > Analysis: Cheque Summary
R1300	Daily Card Payments	Payments made over the phone to the site on either Credit or Debit Cards.	Sum of card payments	Payments > Transactions > site Payments > Analysis: Credit/Debit Card Summary
R1310	Daily Internet Payments	Payments made on-line with either a Credit or Debit Cards.	Sum of online payments	Payments > Transactions > site Payments > Analysis: Online Payment Summary
R1320	Daily Refunds	Money owed back to students and staff.	Sum of refunds applied to transactions	Payments > Transactions > site Payments > Analysis: Refunds Breakdown
R1330	Daily Adjustments	Adjustments made for students and staff who may have left the site.	Sum of daily adjustments applied to transactions	Payments > Transactions > site Payments > Analysis: Adjustment Breakdown
Meal Numbers				
Child				
R2100	Meals Free Primary	The number of free primary (KS1-KS2) meals	Sum of meal numbers from questions set to category Meals Free Primary AND categories Meals UIFSM, Meals KS1 PupPrem, Meals KS2 PupPrem OR free meals taken	Payments > Transactions > site OR Data Collection > Data > site Payments > Analysis: Meal Numbers by Day OR Key Stage OR Year Group
R2110	Meals Paid Primary	The number of paid primary (KS1-KS2) meals	Sum of meal numbers from questions set to category Meals Paid Primary AND Meals KS2 Paid Child OR paid meals taken	Payments > Transactions > site OR Data Collection > Data > site Payments > Analysis: Meal Numbers by Day OR Key Stage OR Year Group
R2150	Meals Total Primary	The number of free & paid primary (KS1-KS2) meals	Meals Free Primary (R2100) + Meals Paid Primary (R2110)	Payments > Transactions > site OR Data Collection > Data > site Payments > Analysis: Meal Numbers by Day OR Key Stage OR Year Group
R2151	Meals Total Produced Primary	The number of free and paid primary (KS1-KS2) meals produced. Production sites include dining centre numbers.	Meals Free Primary (R2100) + Meals Paid Primary (R2110)	Payments > Transactions > site OR Data Collection > Data > site
R1890	Meals Early Years UFSM	The number of Early Years UFSM	Sum of meals taken where child is EY UFSM	Payments > Transactions > site
R1891	Meals KS1 UFSM	The number of KS1 UFSM	Sum of meals taken where child is KS1 UFSM	Payments > Transactions > site
R1892	Meals KS2 UFSM	The number of KS2 UFSM	Sum of meals taken where child is KS2 UFSM	Payments > Transactions > site
R1900	Meals Total UFSM	The total number of UFSM	Sum of meals taken where child is UFSM OR meal numbers from questions set to category Meals UFSM	Payments > Transactions > site OR Data Collection > Data > site Payments > Analysis: Meal Numbers by Key Stage UIFSM by Year Group
R2079	Meals Early Years Pupil Premium	The number of Early Years Pupil Premium meals	Sum of meals taken where child is Early Years Pupil Premium	Payments > Transactions > site Payments > Analysis: Meal Numbers by Key Stage Pupil Premium Meals by Year Group
R1901	Meals KS1 Pupil Premium Primary	The number of KS1 Pupil Premium meals	Sum of meals taken where child is KS1 Pupil Premium OR meal numbers from questions set to category Meals KS1 Pupil Premium	Payments > Transactions > site OR Data Collection > Data > site Payments > Analysis: Meal Numbers by Key Stage Pupil Premium Meals by Year Group
R1904	Meals KS1 Paid Primary	The number of KS1 paid meals	Sum of meals taken where child is KS1 Paid	Payments > Transactions > site Payments > Analysis: Meal Numbers by Key Stage
R1902	Meals KS2 Pupil Premium Primary	The number of KS1 Pupil Premium meals	Sum of meals taken where child is KS2 Pupil Premium OR meal numbers from questions set to category Meals KS2 Pupil Premium	Payments > Transactions > site OR Data Collection > Data > site Payments > Analysis: Meal Numbers by Key Stage Pupil Premium Meals by Year Group
R1903	Meals KS2 Paid Primary	The number of KS2 paid meals	Sum of KS2 paid meals taken OR meal numbers from questions set to category Meals KS2 Paid	Payments > Transactions > site OR Data Collection > Data > site Payments > Analysis: Meal Numbers by Key Stage
R2440	Meals Total Pupil Premium	Total number of Pupil Premium meals	Meals Early Years Pupil Premium (R2079) + Meals KS1 Pupil Premium (R1901) + Meals KS2 Pupil Premium (R1902)	Payments > Transactions > site OR Data Collection > Data > site Payments > Analysis: Meal Numbers by Key Stage Pupil Premium Meals by Year Group
R2080	Meals Free Early Years	The number of free Early Years meals	Sum of free meals taken where child is Early Years OR meal numbers from questions set to category Meals Free Nursery	Payments > Transactions > site OR Data Collection > Data > site Payments > Analysis: Meal Numbers by Key Stage
R2081	Meals Paid Early Years	The number of paid Early Years meals	Sum of paid meals taken where child is Early Years OR meal numbers from questions set to category Meals Paid Nursery	Payments > Transactions > site OR Data Collection > Data > site Payments > Analysis: Meal Numbers by Key Stage

R2083	Meals Total Early Years	The number of free & paid Early Years meals	Meals Free Early Years (R2080) + Meals Paid Early Years (R2081)	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers by Key Stage
R2084	Meals Total Produced Early Years	The number of free and paid Early Years meals produced. Production sites include dining centre numbers.	Meals Free Early Years (R2080) + Meals Paid Early Years (R2081)	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers by Key Stage
R2090	Meals Free Secondary	The number of free secondary (KS3-KS5) meals	Sum of free meals taken where child is KS3-5 OR meal numbers from questions set to category Meals Free Secondary	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers by Key Stage
R2091	Meals Paid Secondary	The number of paid secondary (KS3-KS5) meals	Sum of paid meals taken where child is KS3-5 OR meal numbers from questions set to category Meals Paid Secondary	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers by Key Stage
R2092	Meals Total Secondary	The number of free & paid secondary meals	Meals Free Secondary (R2090) + Meals Paid Secondary (R2091)	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers by Key Stage
R2093	Meals Total Produced Secondary	The number of free and paid secondary meals produced. Production sites include dining centre numbers.	Meals Free Secondary (R2090) + Meals Paid Secondary (R2091)	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers by Key Stage
R2441	Meals Free Employee Discount	The number of Employee Discount free meals	Sum of meals taken that are ticked as Emp. Discount Price	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Key Stage
R2442	Meals Paid Employee Discount	The number of Employee Discount paid meals	Sum of meals taken that are ticked as Emp. Discount Price	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Key Stage
R2443	Meals Total Employee Discount	Total number of Employee Discount free & paid meals	Meals Free Employee Discount (R2441) + Meals Paid Employee Discount (R2443)	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Key Stage
R2444	Meals Free Other	The number of Other free meals	Meals Free Other	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Key Stage
R2445	Meals Paid Other	The number of Other paid meals	Meals Paid Other	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Key Stage
R2446	Meals Total Other	Total number of Other free and paid meals	Meals Free Other (R2444) + Meals Paid Other (R2445)	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Key Stage
R2460	Meals Breakfast	Total number of breakfast meals	Sum of meals taken from Menu items allocated to Breakfast	Payments > Transactions > site	Payments > Analysis: Breakfasts
R2470	Meals Break	Total number of break meals	Sum of meals taken from Menu items allocated to Breakfast	Payments > Transactions > site	Payments > Analysis: Breaks
R2480	Meals Drinks	Total number of drinks	Sum of drinks taken that are Menu Type Drink	Payments > Transactions > site	
Adult					
R2120	Meals Adult Free	The number of free adult meals	Sum of free Staff meals taken OR meal numbers from questions set to category Meals Free Adult	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers by Day OR Key Stage OR Year Group
R2130	Meals Adult Paid	The number of paid adult meals	Sum of paid Staff meals taken OR meal numbers from questions set to category Meals Paid Adult	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers by Day OR Key Stage OR Year Group
R2160	Meals Adult Total	The number of free and paid adult meals	Meals Adult Free (R2120) + Meals Adult Paid (R2130)	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers by Day OR Key Stage OR Year Group
R2161	Meals Total Adult Produced	The number of free and paid adult meals produced. Production sites include dining centre numbers.	Meals Adult Free (R2120) + Meals Adult Paid (R2130)	Payments > Transactions > site OR Data Collection > Data > site	
R2600	Meals Adult Main Free	The number of adult free meals Mains	Sum of meals taken that are Menu Type Main	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Day OR Key Stage OR Year Group
R2610	Meals Adult Main Paid	The number of adult paid meals Mains	Sum of meals taken that are Menu Type Main	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Day OR Key Stage OR Year Group
R2620	Meals Adult LightLunch Free	The number of adult free Light Lunches	Sum of meals taken that are ticked as LightLunch	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Day & Only Light Lunches
R2630	Meals Adult LightLunch Paid	The number of adult paid Light Lunches	Sum of meals taken that are ticked as LightLunch	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Day & Only Light Lunches
R2640	Meals Adult Dessert Free	The number of adult free Desserts either taken with a main or separately	Sum of menu items taken that are Menu Type Dessert	Payments > Transactions > site	
R2641	Meals Adult Dessert Only Free	The number of adult free Desserts not taken with a main	Sum of menu items taken that are Menu Type Dessert	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Day & Type: Staff & Dessert only
R2650	Meals Adult Dessert Paid	The number of adult paid Desserts either taken with a main or separately	Sum of menu items taken that are Menu Type Dessert	Payments > Transactions > site	
R2651	Meals Adult Dessert Only Paid	The number of adult paid Desserts not taken with a main	Sum of menu items taken that are Menu Type Dessert	Payments > Transactions > site	Payments > Analysis: Meal Numbers by Day & Type: Staff & Dessert only
Calculated					

R2140	Meals Free All	The number of child & adult free meals	Meals Free Primary (R2100) + Meals Free Early Years (R2080) + Meals Free Secondary (R2090) + Meals Free Adult (R2120)	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers By Day OR Key Stage
R2180	Meals Paid All	The number of child & adult paid meals	Meals Paid Primary (R2110) + Meals Paid Early Years (R2081) + Meals Paid Secondary (R2091) + Meals Paid Adult (R2130)	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers By Day OR Key Stage
R2170	Meals Total All	The total number of child & adult meals	Meals Total Primary (R2150) + Meals Total Early Years (R2083) + Meals Total Secondary (R2092) + Meals Total Adult (R2160)	Payments > Transactions > site OR Data Collection > Data > site	Payments > Analysis: Meal Numbers By Day OR Key Stage
R2175	Meals Total Produced	The total number of child & adult meals. Production sites include dining centre meals.	Meals Total Produced Primary (R2151) + Meals Total Produced Early Years (R2084) + Meals Total Produced Secondary (R2093) + Meals Total Adult Produced (R2161)	Payments > Transactions > site OR Data Collection > Data > site	
R2178	Meals from Income	The total number of meals from income	Sum of questions set to category Income Other / Question rates	Data Collection > Data > site	
R2179	Meals Total from Income	The total number of child & adult meals and meals from income	Meals Total All (R2170) + Meals from Income (R2178)	Payments > Transactions > site OR Data Collection > Data > site	
R2189	Meals Total Produced from Income	The total number of child & adult meals and meals from income. Production sites include dining centres.	Meals Total Produced (R2175) + Meals from Income (R2178)	Payments > Transactions > site OR Data Collection > Data > site	
R2165	Meals Total Requested	The total number of child & adult meals requested through pre-ordering	Meals pre-selected either by Parent, on the Whiteboard or on Manager app	Payments > Pre-orders > site	Payments > Analysis: Selection Summary
R2190	Meals Total All Daily Av	The average total number of child & adult meals per trading day	(Meals Total Primary (R2150) + Meals Total Early Years (R2083) + Meals Total Secondary (R2092) + Meals Total Adult (R2160)) / Trading Days (R1100)		
R2192	Meals Paid Primary Daily Av	The average number of primary paid meals per trading day	Meals Paid Primary (R2110) / Trading Days (R1100)		
R2194	Meals Free Primary Daily Av	The average number of primary free meals per trading day	Meals Free Primary (R2100) / Trading Days (R1100)		
R2196	Meals Total Primary Daily Av	The average number of primary paid & free meals per trading day	(Meals Paid Primary (R2110) + Meals Free Primary (R2100)) / Trading Days (R1100)		
R5301	Meals/Hour	The number of meals produced but not necessarily consumed per hour including absences	Meals Total Produced (R2175) / Hours Meals Total (R5160)	Meals Total Produced: Data Collection > Data > site OR Payments > Transactions > site Hours Meals: Staff > Timesheets	Payments > Analysis: Meal Numbers by Day OR Key Stage Staff > Analysis: Staff hours (Grouped OR Flat)
R5300	Meals/Hour exc. Absence	The number of meals produced but not necessarily consumed per hour excluding absences	Meals Total Produced (R2175) / (Hours Meals Total (R5160) - Hours Meals Absence (R5110))	Meals Total Produced: Data Collection > Data > site OR Payments > Transactions > site Hours Meals: Staff > Timesheets	Payments > Analysis: Meal Numbers by Day OR Key Stage Staff > Analysis: Staff hours (Grouped OR Flat)
R5307	Meals from Income/Hour	The number of meals produced but not necessarily consumed and meals from income per hour including absences.	Meals Total Produced from Income (R2189) / Hours Meals Total (R5160)	Meals Total Produced: Data Collection > Data > site OR Payments > Transactions > site Hours Meals: Staff > Timesheets	Payments > Analysis: Meal Numbers by Day OR Key Stage Staff > Analysis: Staff hours (Grouped OR Flat)
R5308	Meals from Income/Hour exc. Absence	The number of meals produced but not necessarily consumed and meals from income per hour excluding absences.	Meals Total Produced from Income (R2189) / (Hours Meals Total (R5160) - Hours Meals Absence (R5110))	Meals Total Produced: Data Collection > Data > site OR Payments > Transactions > site Hours Meals: Staff > Timesheets	Payments > Analysis: Meal Numbers by Day OR Key Stage Staff > Analysis: Staff hours (Grouped OR Flat)
R5305	Meals/Productive Hour	The number of meals produced but not necessarily consumed per productive hour	Meals Total Produced (R2175) / Hours Productive (R5104)	Meals Total Produced: Data Collection > Data > site OR Payments > Transactions > site Hours Productive: Staff > Timesheets > site	
R5306	Meals/Contract Hour	The number of meals produced but not necessarily consumed per contract hour	Meals Total Produced (R2175) / Staff Contract Hours (R1180)	Meals Total Produced: Data Collection > Data > site OR Payments > Transactions > site Staff Contract Hours: Staff > Staff > Contract tab	
R2211	Meals/Trading Day	The total numbers of meals produced but not necessarily consumed per trading day	Meals Total Produced (R2175) / Trading Days (R1100)	Meals Total Produced & Trading Days: Data Collection > Data > site OR Payments > Transactions > site	
R5302	Income/Hour	Total meal income divided by total meals labour hours - used for secondary schools where meal numbers are not known	Income Meals (R4680) / Hours Meals Total (R5160)		
R2220	All Meal Primary Take-up %	The number of primary children (KS1-KS2), both free & paid, taking a meal divided by the max. potential primary meals expressed as a %	Meals Total Primary (R2150) / Max Potential Primary Meals (R1190)	Meals Paid/Free Primary & Trading Days: Data Collection > Data > site OR Payments > Transactions > site Primary Total Roll: Sites > site > Roll numbers tab	
R2240	Free Meal Primary Take-up %	The number of primary children (UIFSM, KS1 & KS2) taking a free meal divided by the max. potential free primary meals expressed as a %	Meals Free Primary (R2100) / Max Potential Free Primary Meals (R1200)	Meals Free Primary & Trading Days: Data Collection > Data > site OR Payments > Transactions > site FSM Entitlement: Sites > site > Roll numbers tab	

R2230	Paid Meal Primary Take-up %	The number of primary children (KS1 & KS2) taking a paid meal divided by the max. potential paid primary meals expressed as a %	Meals Paid Primary (R2110) / Max Potential Paid Primary Meals (R1210)	Meals Paid Primary & Trading Days: Data Collection > Data > site OR Payments > Transactions > site FSM Entitlement: Sites > site > Roll numbers tab
R2500	UIFSM Take-up %	The number of UIFSM children taking a meal divided by the max. potential UIFSM Meals expressed as a %	Meals UIFSM Primary (R1900) / Max Potential UIFSM (R1212)	Meals UIFSM & Trading Days: Data Collection > Data > site OR Payments > Transactions > site UIFSM: Sites > site > Roll numbers tab
R2510	KS1 PupilPremium Take-up %	The number of KS1-Pupil Premium children taking a meal divided by the Max Potential KS1 Pupil Premium Meals expressed as a %	Meals KS1 PupilPremium Primary (R1901) / Max Potential KS1 Pupil Premium Meals (R1214)	Meals KS1 PP & Trading Days: Data Collection > Data > a site OR Payments > Transactions > site KS1 PP: Sites > site > Roll numbers tab
R2511	KS1 Paid Take-up %	The number of KS1-Paid children taking a meal divided by the Max Potential KS1 Paid Meals expressed as a %	Meals KS1 Paid Primary (R1904) / Max Potential KS1 Paid Meals (R1215)	Meals KS1 Paid & Trading Days: Payments > Transactions > site KS1 Paid: Sites > site > Roll numbers tab
R2520	KS2 PupilPremium Take-up %	The number of KS2-Pupil Premium children taking a meal divided by the Max Potential KS2 Pupil Premium Meals expressed as a %	Meals KS2 PupilPremium Primary (R1902) / Max Potential KS2 Pupil Premium Meals (R1216)	Meals KS2 PP & Trading Days: Data Collection > Data > site OR Payments > Transactions > site KS2 PP: Sites > site > Roll numbers tab
R2522	All Pupil Premium Take-up %	The number of Pupil Premium children, KS1 & KS2, taking a meal divided by the Max Potential Pupil Premium Meals expressed as a %	Meals Total PupilPremium (R2440) / Max Potential Pupil Premium Meals (R1217)	Meals Total PP & Trading Days: Data Collection > Data > site OR Payments > Transactions > site Total PP: Sites > site > Roll numbers tab
R2530	KS2 Paid Take-up %	The number of KS2-Paid children taking a meal divided by the Max Potential Paid Meals expressed as a %	Meals KS2 Paid Primary (R1903) / Max Potential KS2 Paid Meals (R1218)	Meals KS2 Paid & Trading Days: Data Collection > Data > site OR Payments > Transactions > site KS2 Paid: Sites > site > Roll numbers tab
R2250	Free Early Years Take-up %	The number of Early Years children taking a free meal divided by the max. potential free Early Years meals expressed as a %	Meals Free Early Years (R2080) / Max Potential Free Early Years Meals (R1220)	Meals Free Early Years & Trading Days: Data Collection > Data > site OR Payments > Transactions > site Early Years (Nursery) Free: Sites > site > Roll numbers tab
R2251	Paid Early Years Take-up %	The number of Early Years children taking a paid meal divided by the max. potential paid Early Years meals expressed as a %	Meals Paid Early Years (R2081) / Max Potential Paid Early Years Meals (R1221)	Meals Paid Early Years & Trading Days: Data Collection > Data > site OR Payments > Transactions > site Early Years (Nursery) Paid: Sites > site > Roll numbers tab
R2252	All Meal Early Years Take-up %	The number of Early Years children, both free & paid, taking a meal divided by the max. potential Early Years meals expressed as a %	Meals Total Early Years (R2083) / Max Potential Paid Early Years Meals (R1222)	Meals Paid/Free Early Years & Trading Days: Data Collection > Data > site OR Payments > Transactions > site Early Years (Nursery) Total Roll: Sites > site > Roll numbers tab
R2253	Free Secondary Take-up %	The number of Secondary children taking a free meal divided by the max. potential free Secondary meals expressed as a %	Meals Free Secondary (R2090) / Max Potential Free Secondary Meals (R1223)	Meals Free Secondary & Trading Days: Data Collection > Data > site OR Payments > Transactions > site Secondary Free: Sites > site > Roll numbers tab
R2254	Paid Secondary Take-up %	The number of Secondary children taking a paid meal divided by the max. potential paid Secondary meals expressed as a %	Meals Paid Secondary (R2091) / Max Potential Paid Secondary Meals (R1224)	Meals Paid Secondary & Trading Days: Data Collection > Data > site OR Payments > Transactions > site Secondary Paid: Sites > site > Roll numbers tab
R2255	All Meal Secondary Take-up %	The number of Secondary children, both free & paid, taking a meal divided by the max. potential Secondary meals expressed as a %	Meals Total Secondary (R2092) / Max Potential Total Secondary Meals (R1225)	Meals Paid/Free Secondary & Trading Days: Data Collection > Data > site OR Payments > Transactions > site Secondary Total Roll: Sites > site > Roll numbers tab
R2256	Equalised Secondary Take-up %	The number of Secondary children, both free & paid, taking a meal divided plus meal number equivalents from income divided by the max. potential Secondary meals expressed as a %	(Meals Total Secondary (R2092) + Meals from Income (R2178)) / Max Potential Total Secondary Meals (R1225)	Meals Paid/Free Secondary & Trading Days: Data Collection > Data > site OR Payments > Transactions > site Secondary Total Roll: Sites > site > Roll numbers tab
Meal Income				
Child				
R4110	Income Free Primary	The number of free primary meals (KS1-KS2) multiplied by the child meal rates	Meals Free Primary (R2100) * Meal Rate	Payments > Transactions > site OR Data Collection > Data > site
R4100	Income Paid Primary	The number of paid primary meals (KS1-KS2) multiplied by the child meal rates	Meals Paid Primary (R2110) * Meal Rate	Payments > Transactions > site OR Data Collection > Data > site
R4140	Income Total Primary	Total Primary free and paid income	Income Free Primary (R4110) + Income Paid Primary (R4100)	Payments > Transactions > site OR Data Collection > Data > site
R4141	Income Total Produced Primary	Total Primary free and paid income. Production sites include dining centre income.	Income Free Primary (R4110) + Income Paid Primary (R4100)	Payments > Transactions > site OR Data Collection > Data > site
R4080	Income Early Years UIFSM	The number of Early Years UIFSM multiplied by the child meal rates	Meals Early Years UIFSM (R1890) * Meal Rate	Payments > Transactions > site
R4081	Income KS1 UIFSM	The number of KS1 UIFSM multiplied by the child meal rates	Meals KS1 UIFSM (R1891) * Meal Rate	Payments > Transactions > site
R4082	Income KS2 UIFSM	The number of KS2 UIFSM multiplied by the child meal rates	Meals KS2 UIFSM (R1892) * Meal Rate	Payments > Transactions > site
R4090	Income Total UIFSM	The total number of UIFSM multiplied by the child meal rates	Meals Total UIFSM (R1900) * Meal Rate	Payments > Transactions > site OR Data Collection > Data > site
R4399	Income Early Years Pupil Premium	The number of Early Years PupilPremium meals multiplied by the child meal rates	Meals Early Years Pupil Premium (R2079) * Student Meal Rate	Payments > Transactions > site
R4091	Income KS1 Pupil Premium Primary	The number of KS1 PupilPremium meals multiplied by the child meal rates	Meals KS1 Pupil Premium Primary (R1901) * Student Meal Rate	Payments > Transactions > site OR Data Collection > Data > site

R4092	Income KS2 Pupil Premium Primary	The number of KS2 Free meals multiplied by the child meal rates	Meals KS2 Pupil Premium Primary (R1902) * Student Meal Rate	Payments > Transactions > site OR Data Collection > Data > site	
R4440	Income Total Pupil Premium	Total Pupil Premium income	Income Early Years Pupil Premium (R4399) + Income KS1 Pupil Premium Primary (R4091) + Income KS2 Pupil Premium Primary (R4092)	Payments > Transactions > site OR Data Collection > Data > site	
R4094	Income KS1 Paid Primary	The number of KS1 Paid meals multiplied by the child meal rates	Meals KS2 Paid Primary (R2435) * Student Meal Rate	Payments > Transactions > site OR Data Collection > Data > site	
R4093	Income KS2 Paid Primary	The number of KS2 Paid meals multiplied by the child meal rates	Meals KS2 Paid Primary (R2435) * Student Meal Rate	Payments > Transactions > site OR Data Collection > Data > site	
R4400	Income Free Early Years	The number of free Early Years child meals multiplied by the child meal rates	Meals Free Early Years (R2080) * Early Years Meal Rate	Payments > Transactions > site OR Data Collection > Data > site	
R4401	Income Paid Early Years	The number of paid Early Years child meals multiplied by the child meal rates	Meals Paid Early Years (R2081) * Early Years Meal Rate	Payments > Transactions > site OR Data Collection > Data > site	
R4402	Income Total Early Years	Total Early Years free and paid income	Income Free Early Years (R4400) + Income Paid Early Years (R4401)	Payments > Transactions > site OR Data Collection > Data > site	
R4403	Income Total Produced Early Years	Total Early Years free and paid income. Production sites include dining centre income.	Income Free Early Years (R4400) + Income Paid Early Years (R4401)	Payments > Transactions > site OR Data Collection > Data > site	
R4451	Income Free Secondary	The number of free Secondary (KS3-KS5) child meals multiplied by the child meal rates	Meals Free Secondary (R2090) * Student Meal Rate	Payments > Transactions > site OR Data Collection > Data > site	
R4452	Income Paid Secondary	The number of paid Secondary (KS3-KS5) child meals multiplied by the child meal rates	Meals Paid Secondary (R2091) * Student Rate	Payments > Transactions > site OR Data Collection > Data > site	
R4453	Income Total Secondary	Total Secondary free and paid income	Income Free Secondary (R4451) + Income Paid Secondary (R4452)	Payments > Transactions > site OR Data Collection > Data > site	
R4454	Income Total Produced Secondary	Total Secondary free and paid income. Production sites include dining centre income.	Income Free Secondary (R4451) + Income Paid Secondary (R4452)	Payments > Transactions > site OR Data Collection > Data > site	
R4441	Income Free Employee Discount	The number of Employee Discount free meals multiplied by the Emp Discount meal rates	Meals Free Employee Discount (R2441) * Emp. Discount Meal Rate	Payments > Transactions > site	
R4442	Income Paid Employee Discount	The number of Employee Discount paid meals multiplied by the Emp Discount meal rates	Meals Paid Employee Discount (R2442) * Emp. Discount Meal Rate	Payments > Transactions > site	
R4443	Income Total Employee Discount	The Employee Discount free & paid meals income	Income Free Employee Discount (R4441) + Income Paid Employee Discount (R4442)	Payments > Transactions > site	
R4444	Income Free Other	The number of Other free meals multiplied by the Other meal rates	Meals Free Other(R2444) * Other Meal Rate	Payments > Transactions > site	
R4445	Income Paid Other	The number of Other paid meals multiplied by the Other meal rates	Meals Paid Other(R2445) * Other Meal Rate	Payments > Transactions > site	
R4446	Income Total Other	Total Other free and paid meals income	Income Free Other (R4444) + Income Paid Other (R4445)	Payments > Transactions > site	
R4450	Income Breakfast	Total number of breakfast meals multiplied by meal item rates	Meals Breakfast (R2460) * Meal Rates	Payments > Transactions > site	Payments > Analysis: Meal Income & Type Breakfasts Breaks
R4460	Income Break	Total number of break meals multiplied by meal item rates	Meals Break (R2470) * Meal Rates	Payments > Transactions > site	
R4470	Income Drinks	Total number of drinks multiplied by meal item rates	Meals Drink (R2480) * Meal Rates	Payments > Transactions > site	Payments > Analysis: Meal Income & Type
R4159	Income Meals	Other meal income sources e.g. breakfast club	Sum of income from questions set to category Income Meals	Data Collection > Data > site	
Adult					
R4134	Income Adult Free Meals	The number of free adult meals multiplied by the adult meal rates	Meals Adult Free (R2120) * Meal Rate	Payments > Transactions > site OR Data Collection > Data > site	Rates
R4132	Income Adult Paid Meals	The number of paid adult meals multiplied by the adult meal rates	Meals Adult Paid (R2130) * Meal Rate	Payments > Transactions > site OR Data Collection > Data > site	Meal Selection Menus > Items > menu item OR Sites > site > Meal prices tab OR Payments > Admin > Meal Prices
R4150	Income Adult Total Meals	Total Adult free and paid income	Income Adult Free (R4134) + Income Adult Paid (R4132)	Payments > Transactions > site OR Data Collection > Data > site	Data Collection Data Collection > Admin > Data Collection Questions OR Sites > site > Data collection rates tab
R4151	Income Total Produced Adult	Total Adult free and paid income. Production sites include dining centre income.	Income Adult Free (R4134) + Income Adult Paid (R4132)	Payments > Transactions > site OR Data Collection > Data > site	
R4600	Income Adult Main Free	The number of adult free Mains multiplied by the Staff Main rate	Menu Items taken that are Menu Type Main * Staff Main rate	Payments > Transactions > site	
R4610	Income Adult Main Paid	The number of adult paid Mains multiplied by the Staff Main rate	Menu Items taken that are Menu Type Main * Staff Main rate	Payments > Transactions > site	
R4620	Income Adult LightLunch Free	The number of adult free Light Lunches multiplied by the Staff Light Lunch rate	Menu Items taken that are ticked as LightLunch * Staff Light Lunch rate	Payments > Transactions > site	Reporting Payments > Analysis: Meal Income Meal Income by Year Group Meal Income by Key Stage
R4630	Income Adult LightLunch Paid	The number of adult paid Light Lunches multiplied by the Staff Light Lunch rate	Menu Items taken that are ticked as LightLunch * Staff Light Lunch rate	Payments > Transactions > site	
R4640	Income Adult Dessert Free	The number of adult free Desserts multiplied by the Staff Dessert rate	Menu Items taken that are Menu Type Dessert * Staff Dessert rate	Payments > Transactions > site	
R4641	Income Adult Dessert Only Free	The number of adult free Desserts Only multiplied by the Staff Dessert rate	Menu Items taken that are Menu Type Dessert Only * Staff Dessert rate	Payments > Transactions > site	

R4650	Income Adult Dessert Paid	The number of adult paid Desserts multiplied by the Staff Dessert rate	Menu Items taken that are Menu Type Dessert * Staff Dessert rate	Payments > Transactions > site
R4651	Income Adult Dessert Only Paid	The number of adult paid Desserts Only multiplied by the Staff Dessert rate	Menu Items taken that are Menu Type Dessert Only * Staff Dessert rate	Payments > Transactions > site
Calculated				
R4680	Income Meals Total	The income from free & paid child & adult meals plus the meals income entered directly as income - this may or may not include items such as breakfast club & mid morning break income	Income Total Primary (R4140) + Income Total Early Years (R4402) + Income Total Secondary (R4453) + Income Adult Total (R4150) + Income Meals (R4159)	Payments > Transactions > site OR Data Collection > Data > site
R4681	Income Meals Total Produced	The income from the total number of meals. Production sites include dining centre income.	Income Total Primary (R4141) + Income Total Early Years (R4403) + Income Total Secondary (R4454) + Income Adult Total (R4151) + Income Meals (R4159)	Payments > Transactions > site OR Data Collection > Data > site
R4685	Income/Meal	Income Meals Total divided by Meals Total	Income Meals Total (R4680) / Meals Total All (R2170)	
R4686	Income/Trading Day	Income Meals Total divided by Trading Days	Income Meals Total (R4680) / Trading Days (R1100)	
R4180	Income Other	Income from sources not related to school meals such as functions	Sum of values from questions set to Income Other	Data Collection > Data > site
R4690	Income Total	Income from all sources (except Income Special)	Income Meals Total (R4680) + Income Other (R4180)	
R4200	Income Special	Income from sources not related to school meals such as functions	Sum of values from questions set to Income Other * Question rates	Payments > Transactions > site OR Data Collection > Data > site
Targets				
R1150	Target Daily Meals	Target daily meals to be produced	Target Daily Meals	Sites > site > Kitchen tab
R3100	Target Meals	Target daily meals multiplied by the trading days for the period selected	Target Daily Meals * Trading Days (R1100)	Sites > site > Kitchen tab
R3110	Target Meals Per Hour	The Target Meals/Hour as entered. If Target Daily Meals and Target Weekly Hours have been entered it equals the Target Daily Meals divided by the Target weekly hours converted to a daily figure	Target Meals/Hour	Sites > site > Kitchen tab
R3101	Target Income/Trading Day	Target Income per Trading Day	Target Income/Trading Day	Sites > site > Kitchen tab
R3103	Target Weekly Food Cost	Target weekly food cost	Target Weekly Food Cost	Sites > site > Kitchen tab
R3112	Target Daily Food Cost	Target daily food cost	Target Weekly Food Cost stored as a daily item (Divided by 5 or 7 to get the daily value)	Sites > site > Kitchen tab
R3113	Target Food Cost	The target daily food cost multiplied by the number of trading days for the selected period	Target Daily Food Cost (R3112) * Trading Days (R1100)	
R3105	Target Food Cost Per Meal	Target food cost per meal	Target Food Cost/Meal	Sites > site > Kitchen tab
R3104	Target Food Cost %	Target food cost %	Target Food Cost %	Sites > site > Kitchen tab
R3120	Target Meal Take-up %	The target daily meals multiplied by the trading days divided by the maximum potential meals	(Target Daily Meals (R1150) * Trading days (R1100) / Max Potential Primary Meals (R1190)) * 100	Sites > site > Kitchen tab
R3106	Target Weekly Hours	Target weekly hours for staff to produce meals	Target Weekly Hours	Sites > site > Kitchen tab
R5190	Target Hours	The target daily hours multiplied by the number of trading days for the selected period	Target Daily Hours (R5189) * Trading Days (R1100)	Sites > site > Kitchen tab
R5189	Target Daily Hours	Target daily hours for staff to produce meals	Target Weekly Hours stored as a daily item (Divided by 5 or 7 to get the daily value)	Data Collection > Sites > a site > Kitchen tab
R3107	Target Labour Cost Per Meal	Target labour cost per meal	Target Labour Cost/Meal	Sites > site > Kitchen tab
R3108	Target Labour Cost %	Target labour cost %	Target Labour Cost %	Sites > site > Kitchen tab
Variances				
R3135	Variance Meals Daily	Compare the actual meals supplied against the target on a daily basis	Meals Total All Daily Av (R2190) - Target Daily Meals (R1150)	
R3130	Variance Meals	Compare the actual meals supplied against the target	Meals Total All (R2170) - Target Meals (R3100)	
R3131	Variance Meals Total from Income	Compare the actual meals supplied and meals converted from income against the target	Meals Total from Income (R2179) - Target Meals (R3100)	PROPOSED (CPD-7412)
R5303	Variance Meals/Hour	Compare the actual meals per hour against the target. Positive is good	Meals/Hour (R5301) - Target Meals/Hour (R3110)	
R5304	Variance Meals/Hour exc Absence	Compare the actual meals per hour exc absence against the target. Positive is good	Meals/Hour exc. Absence (R5300) - Target Meals/Hour (R3110)	
R4688	Variance Income/Trading Day	Compare the income per trading day against the target	Income/Trading Day (R4686) - Target Income/Trading Day (R3101)	
R6177	Variance Food Cost	Compare Actual and Target Food Cost. Negative is good.	Food Cost (R6161) - Target Food Cost (R3113)	
R6178	Variance Food Cost/Meal	Compare Actual and Target Food Cost/Meal. Negative is good.	Food Cost/Meal (R6165) - Target Food Cost/Meal (R3105)	
R6182	Variance Food Cost/Meal Total from Income	Compare Actual Food Cost/Meal Total from Income and Target Food Cost/Meal. Negative is good.	Food Cost/Meal Total from Income (R6172) - Target Food Cost/Meal (R3105)	
R6179	Variance Food Cost %	Compare Actual and Target Food Cost %. Negative is good.	Food Cost % (R6167) - Target Food Cost % (R3104)	
R3160	Variance Take-up %	Compare the overall Take-up % achieved with the target Take-up %	All Meal Take-up % (R2220) - Target Meal Take-up % (R3120)	
R3150	Variance Plate Count	Compare meals served against meals produced	Plate Count (R1110) - Meals Total All (R2170)	

R5200	Target Hours Variance	The difference between the actual hours spent on meals and the target. Positive is bad	Hours Meals Total (R5160) - Target Hours (R5190)		
R5201	Contract Hours Variance	The difference between the actual hours spent on meals and the contract hours for days worked	Hours Meals Total (R5160) - Total Staff Contract Hours (R5191)		
R5203	Target Weekly Hours Variance	The difference between the actual hours spent on meals exc absences and the target weekly hours	Hours Meals (R5100) - Target Hours (R5190)		
R5255	Variance Labour Cost/Meal	Compare Actual and Target Labour Cost/Meal. Negative is good	Labour Cost/Meal (R5250) - Target Labour Cost/Meal (R3107)		
R5262	Variance Labour Cost %	Compare Actual and Target Labour Cost %. Negative is good	Labour Cost % (R5260) - Target Labour Cost % (R3108)		
Staff Data					
R5100	Hours Meals	The hours spent by staff preparing meals	Sum of worked hours entered in Staff app on tablet OR hours from questions set to category Hours Meals	Staff > Timesheets OR Data Collection > Data > site	Staff > Analysis: Staff hours (Grouped OR Flat)
R5104	Hours Productive	The hours spent by staff preparing and cooking meals	Sum of productive hours calculated in Staff app on tablet	Staff > Timesheets	Staff > Analysis: Staff hours (Grouped OR Flat)
R5103	Hours Non-Productive	The hours spent by staff on non-meal tasks	Sum of non productive hours entered in Staff app on tablet	Staff > Timesheets	Staff > Analysis: Staff hours (Grouped OR Flat)
R5110	Hours Meals Absence	The hours staff are recorded as being absent	Sum of absence hours calculated in Staff app on tablet OR hours from questions set to category Hours Meals Absence	Staff > Timesheets OR Data Collection > Data > site	Staff > Analysis: Staff hours (Grouped OR Flat) Absence breakdown Absence breakdown by staff
R5111	Hours Meals Additional	The hours staff are recorded as being additional	Sum of additional hours calculated in Staff app on tablet	Staff > Timesheets	Staff > Analysis: Staff hours (Grouped OR Flat) Overtime breakdown by staff Overtime breakdown by staff (Grouped)
R5120	Hours Other	The hours staff spent on work not associated with school meals	Sum of hours from questions set to category Hours Other	Data Collection > Data > site	
R5130	Hours Other Absence	The hours staff are absent that is allocated to non school meals activities	Sum of hours from questions set to category Hours Other Absence	Data Collection > Data > site	
R5140	Hours Meals Agency	The hours spent by agency staff on meals	Sum of worked hours entered in Staff app on tablet OR hours from questions set to category Hours Meals Agency	Staff > Timesheets OR Data Collection > Data > site	
R5145	Hours Unpaid Leave	The hours staff are absent where absence type is Unpaid Leave	Sum of absence hours with reason Unpaid Leave OR hours from questions set to category Hours Unpaid Leave	Staff > Timesheets OR Data Collection > Data > site	
R1180	Staff Contract Hrs	Staff contract hours for the selected period. This item is recorded with each timesheet record.	Sum of staff contract hours for the selected period	Staff > Staff > employee > Contract tab	
R5191	Total Staff Contract Hours	The total staff contract hours for days worked	Sum of staff contract hours for days worked in the selected period	Staff > Staff > employee > Contract tab	Staff > Analysis: Staff hours (Grouped OR Flat)
R1240	Av Staff Rate	Cost of catering staff per hour	Total site staff pay per hour or position pay rate / Staff count	Staff > Staff > employee > Contract tab	
R1250	Av Agency Rate	Cost of agency staff per hour	Total site agency staff pay per hour or position pay rate / Agency staff count	Staff > Staff > employee > Contract tab	
Calculated					
R5150	Hours Meals Total exc. Absence	The hours spent by contracted and agency staff, excluding any contracted staff absences	Hours Meals (R5100) + Hours Meals Agency (R5140)	Staff > Timesheets > site	Staff > Analysis: Staff hours (Grouped OR Flat)
R5160	Hours Meals Total	The hours spent by contracted and agency staff including absences	Hours Meals (R5100) + Hours Meals Agency(R5140) + Hours Meals Absence(R5110)	Staff > Timesheets > site	Staff > Analysis: Staff hours (Grouped OR Flat)
R5162	Absence Hours %	Absence hours as a percentage of total hours	Hours Meals Absence (R5110) / Hours Meals Total (R5160)	Staff > Timesheets > site	Staff > Analysis: Staff hours (Grouped OR Flat)
R5164	Agency Hours %	Agency hours as a percentage of total hours	Hours Meals Agency (R5140) / Hours Meals Total (R5160)	Staff > Timesheets > site	Staff > Analysis: Staff hours (Grouped OR Flat)
R5170	Hours Other Total	The hours staff spent on work not associated with school meals plus any absence time allocated to these tasks	Hours Other (R5120) + Hours Other Absence (R5130)	Data Collection > Data > site	
R5180	Hours Total	The overall total of hours spent	Hours Meals Total (R5160) + Hours Other Total (R5170)		
R5182	Hours Worked/Trading Day	Hours Meals Total divided by Trading Days	Hours Meals Total (R5160) / Trading Days (R1100)		
R5210	Staff Cost Meals	The hours spent on meals by contracted staff multiplied by their rate, excluding the cost of absences	Hours Meals (R5100) * Staff Rate	Staff > Timesheets > site	Staff Rate
R5211	Staff Cost Meals Absence	The absence hours in relation to meals by contracted staff multiplied by their rate	Hours Meals Absence (R5110) * Staff Rate	Staff > Timesheets > site	Staff > Staff > employee > Contract tab OR Staff > Admin > Positions
R5212	Staff Cost Meals Additional	The additional hours beyond contract hours in relation to meals by contracted staff multiplied by their rate	Hours Meals Additional (R5111) * Staff Rate	Staff > Timesheets > site	
R5220	Agency Cost Meals	The hours spent on meals by agency staff multiplied by their rate	Hours Meals Agency (R5140) * Agency Rate	Staff > Timesheets > site	
R5221	Agency Cost Meals Absence	The absence hours in relation to meals by agency staff multiplied by their rate	Hours Meals Agency Absence * Agency Rate	Staff > Timesheets > site	

R5240	Labour Cost Meals	The hours spent on meals by contracted and agency staff at their respective rates, including the cost of contracted staff absences	Staff Cost Meals (R5210) + Staff Cost Meals Absence (R5211) + Agency Cost Meals (R5220) + Agency Cost Meals Absence (R5221)	Staff > Timesheets > site
R5250	Labour Cost/Meal	The cost of labour spent on meals divided by the total number of meals	Labour Cost Meals (R5240) / Meals Total Produced (R2175)	Hours Meals: Staff > Timesheets > site Meals Total Produced: Data Collection > Data > site OR Payments > Transactions > site
R5251	Labour Cost exc Absence/Meal	The cost of labour spent on meals excluding absences divided by the total number of meals	Labour Cost Meals (R5210) / Meals Total Produced (R2175)	Hours Meals: Staff > Timesheets > site Meals Total Produced: Data Collection > Data > site OR Payments > Transactions > site
R5260	Labour Cost %	The cost of labour spent on meals divided by the total income from meals	(Labour Cost Meals (R5240) / Income Meals Total Produced (R4681)) * 100	
R5121	Staff Cost Meals Other	The hours spent on non-meals by contracted staff times their rate, excluding the cost of contracted staff absences	Hours Other (R5120) * Data Collection Question rate	
R5271	Staff Cost Meals Absence Other	The absence hours in relation to non-meals by contracted staff multiplied by their rate	Hours Meals Absence (R5130) * Data Collection Question rate	
R5280	Labour Cost Meals Other	The hours spent on non-meals by contracted staff times their rate, including the cost of contracted staff absences	Staff Cost Meals Other (R5270) + Staff Cost Meals Absence Other (R5271)	
Costs & Stock				
Data				
R6085	Purchases Food	Total cost of all food purchases	Sum of food orders delivered from suppliers OR food purchases from questions set to category Purchases Meals AND stock transferred in or out	Purchases: Kitchen > Orders > site > Delivered OR Data Collection > Data > site Stock Transfers: Kitchen > Analysis > Stock Transfers
R6086	Purchases Food from Uptake	Total cost of food purchases from Data Collection	Sum of food purchases from questions set to category Purchases Meals AND stock transferred in or out	Purchases: Data Collection > Data > site Stock Transfers: Kitchen > Analysis > Stock Transfers Ignores any purchases in Orders. Used where some suppliers are integrated but all purchases are still recorded in Data Collection.
R6090	Purchases Non-Food	Total cost of non-food purchases	Sum of non-food orders delivered from suppliers OR non-food purchases from questions set to category Purchases Meals AND stock transferred in or out	Purchases: Kitchen > Orders > site > Delivered OR Data Collection > Data > site Stock Transfers: Kitchen > Analysis > Stock Transfers Check if supplier is non-food by going to Kitchen > Admin > Suppliers
R6160	Stock Opening Food	The stock value at the first date of the selected period for food items	Stock value of food items entered in Stocktake app on tablet OR from questions set to category Stock Opening Food	Kitchen Manager > Stock > site > choose date OR Data Collection > Data > site Opening stock same as closing stock from preceding period
R6155	Stock Closing Food	The stock value at the last date of the selected period for food items	Stock value of food items entered in Stocktake app on tablet OR from questions set to category Stock Closing Food	Kitchen Manager > Stock > site > choose date OR Data Collection > Data > site
R6170	Stock Opening Non-Food	The stock value at the first date of the selected period for non-food items	Stock value of non-food items entered in Stocktake app on tablet OR from questions set to category Stock Opening Non-Food	Kitchen Manager > Stock > site > choose date OR Data Collection > Data > site
R6157	Stock Closing Non-Food	The stock value at the last date of the selected period for non-food items	Stock value of non-food items entered in Stocktake app on tablet OR from questions set to category Stock Closing Non-Food	Kitchen Manager > Stock > site > choose date OR Data Collection > Data > site
R6174	Stock Movement Food	The stock value difference between opening and closing stocktakes for food items	Stock Closing Food (R6155) - Stock Opening Food (R6160)	Kitchen Manager > Stock > site > choose date OR Data Collection > Data > site
R6175	Stock Movement Non-Food	The stock value difference between opening and closing stocktakes for non-food items	Stock Closing Non-Food (R6157) - Stock Opening Non-Food (R6170)	Kitchen Manager > Stock > site > choose date OR Data Collection > Data > site
R6080	Stock Transfers Food In	The stock value of food items transferred in to a site	Stock value of food items transferred in using Stocktake app on tablet OR Kitchen Manager > Stock on desktop	Kitchen Manager > Stock > Analysis > Stock Transfers
R6081	Stock Transfers Food Out	The stock value of food items transferred out of a site	Stock value of food items transferred out using Stocktake app on tablet OR Kitchen Manager > Stock on desktop	Kitchen Manager > Stock > Analysis > Stock Transfers
R6082	Stock Transfers Non-Food In	The stock value of non-food items transferred in to a site	Stock value of non-food items transferred in using Stocktake app on tablet OR Kitchen Manager > Stock on desktop	Kitchen Manager > Stock > Analysis > Stock Transfers
R6083	Stock Transfers Non-Food Out	The stock value of non-food items transferred out of a site	Stock value of non-food items transferred out using Stocktake app on tablet OR Kitchen Manager > Stock on desktop	Kitchen Manager > Stock > Analysis > Stock Transfers
R6092	Incidental Trading Costs	Purchases not used for school meals	Value of food purchases not used for school meals from questions set to category Incidental Trading Costs	Data Collection > Data > site
R6093	Costs Admin	Total admin costs	Sum of costs from questions set to category Costs Admin	Data Collection > Data > site
Calculated				
R6091	Purchases All	All Purchases	Purchases Food (R6085) + Purchases Non-Food (R6090)	Kitchen Manager > Orders > site > Delivered OR Data Collection > Data > site
R6161	Food Cost	Cost of stock used in the production of meals in the selected period	Stock Opening Food (R6160) + Purchases Food (R6085) - Stock Closing Food (R6155)	Stock Opening/Closing: Kitchen > Stock > site > choose date and filter food Purchases Food: Kitchen > Orders > site > Delivered OR Data Collection > Data > site

R6162	Food Cost Meals from DC	Cost of stock used in the production of meals in the selected period	Stock Opening Food (R6160) + Purchases Food from Uptake (R6086) - Stock Closing Food (R6155)	Stock Opening/Closing: Kitchen > Stock > site > choose date Purchases Food: Data Collection > Data > site
R6164	Food Cost From DC / Meal exc ITC		(Food Cost Meals from Uptake(R6162) - Incidental Trading Costs (R6092)) / Meals Total Produced (R2175)	Stock Opening/Closing: Kitchen > Stock > site > choose date Purchases Food: Data Collection > Data > site Meals Total Produced: Data Collection > Data > site OR Payments > Transactions > site
R6171	Non-Food Cost	Cost of non-food stock used in the selected period	Stock Opening Non-Food (R6170) + Purchases Non-Food (R6090) - Stock Closing Non-Food (R6157)	Stock Opening/Closing: Kitchen > Stock > site > choose date and filter non-food Purchases Food: Kitchen > Orders > site > Delivered OR Data Collection > Data > site
R6176	Food Cost Total	Cost of all food & non-food purchases	Food Cost (R6161) + Non-Food Cost (R6171)	
R6165	Food Cost/Meal	The cost of food divided by the total number of meals	Food Cost (R6161) / Meals Total Produced (R2175)	Stock Opening/Closing: Kitchen > Stock > site > choose date Purchases Food / Non-Food: Kitchen > Orders > site > Delivered OR Data Collection > Data > site Meals Total Produced: Data Collection > Data > site OR Payments > Transactions > site
R6173	Non-Food Cost/Meal	The cost of non-food divided by the total number of meals	Non-Food Cost (R6171) / Meals Total Produced (R2175)	
R6172	Food Cost/Meal Total from Income	The cost of food divided by the total number of child & adult meals and meals from income	Food Cost (R6161) / Meals Total from Income (R2189)	
R6166	Food Cost/Meal exc ITC	The cost of food excluding incidental trading costs divided by the total number of meals	(Food Cost (R6161) - Incidental Trading Costs (R6092)) / Meals Total Produced (R2175)	
R6167	Food Cost %	The cost of food divided by the total income from meals	(Food Cost (R6161) / Income Meals Total Produced (R4681)) * 100	
R6168	Total Cost/Meal exc Non Food	The cost of food and labour divided by the total number of meals	(Food Cost (R6161) + Labour Cost Meals (R5240)) / Meals Total Produced (R2175)	
R6169	Total Cost/Meal inc Non Food	The cost of food, non-food and labour divided by the total number of meals	(Food Cost (R6161) + Non-Food Cost (R6171) + Labour Cost Meals (R5240)) / Meals Total Produced (R2175)	
Profit				
R6180	Profit Meals	All meal income minus the cost of labour and food for meals	Income Meals Total Produced (R4681) - Labour Cost Meals (R5240) - Food Cost (R6161)	
R6190	Profit/Meal	The profit from meals divided by the total number of meals	Profit Meals (R6180) / Meals Total Produced (R2175)	
R6200	Profit Meals %	The profit from meals divided by overall meals income expressed as a %	(Profit Meals (R6180) / Income Meals Total Produced (R4681)) * 100	
R6210	Profit Other	All non-meal income minus the cost of labour and food for non-meals	Income Other (R4446) - Labour Cost Other (R5280) - Non-Food Cost (R6171)	
R6220	Profit Total	Profit totalled for all activities	Profit Meals (R6180) + Profit Other (R6210)	
R6230	Profit Total after Admin	Profit totalled for all activities minus admin costs	Profit Total (R6220) - Costs Admin (R6093)	
Notes				
Cypad is a trading name of ParentPay Ltd				