

FSM Allowance

You will need to ensure your Free School Meal Allowance is set up on your ParentPay system. This will make certain the correct entitlement is attributed to free school meal pupil's accounts.

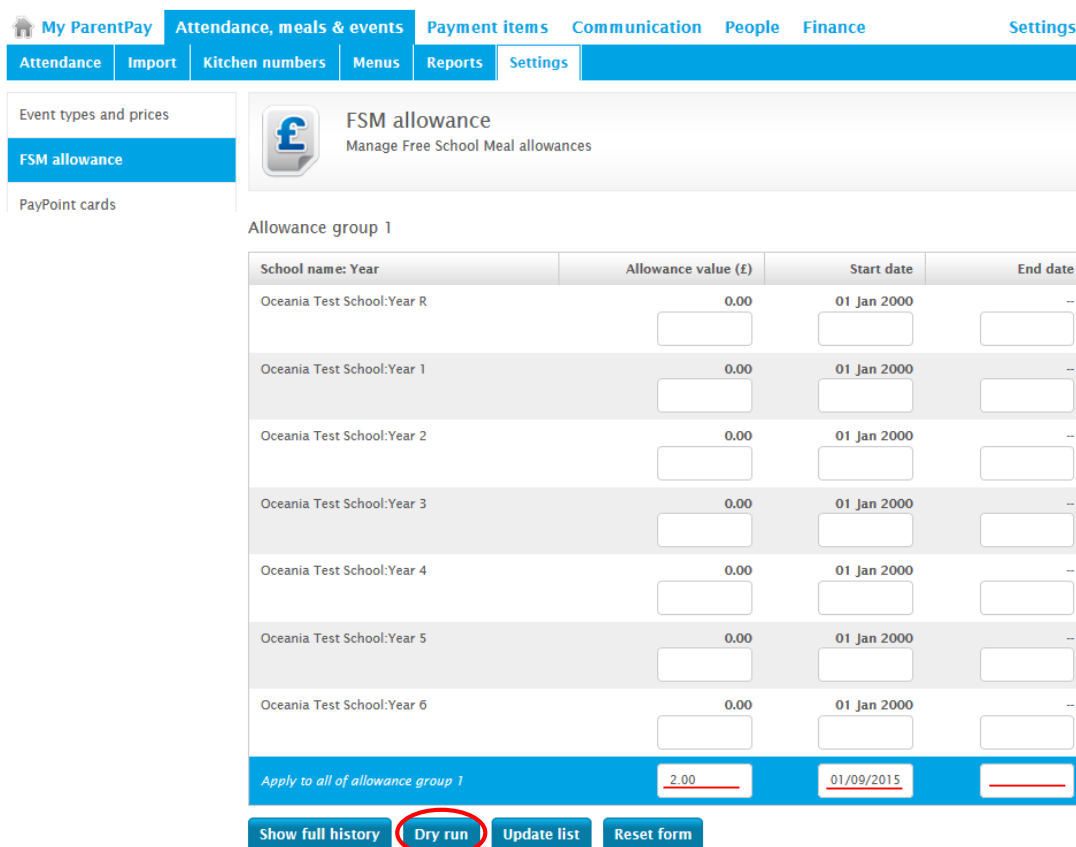
When the allowance is set a pupil can purchase items, or be recorded as having a school meal, and the relevant allowance will be deducted as set in ParentPay. This adjustment will be shown on the pupil statement.

NB: Some cashless till systems set the FSM Allowance from within the cashless till system, please check with the ParentPay Support Team to ascertain if you are required to keep your free meal allowance up to date on your ParentPay site.

To update your free meal allowance go to **Attendance, meals and events > Settings > FSM Allowance**.

Within the Apply to all of allowance group 1 section enter a relevant **free school meal allowance value**, enter a **start date** and **leave the end date blank**.


Click **Dry run** to update the free meal allowance.



My ParentPay Attendance, meals & events Payment items Communication People Finance Settings

Attendance Import Kitchen numbers Menus Reports Settings

Event types and prices
FSM allowance
 PayPoint cards

 **FSM allowance**
 Manage Free School Meal allowances

Allowance group 1

School name: Year	Allowance value (£)	Start date	End date
Oceania Test School:Year R	0.00	01 Jan 2000	--
Oceania Test School:Year 1	0.00	01 Jan 2000	--
Oceania Test School:Year 2	0.00	01 Jan 2000	--
Oceania Test School:Year 3	0.00	01 Jan 2000	--
Oceania Test School:Year 4	0.00	01 Jan 2000	--
Oceania Test School:Year 5	0.00	01 Jan 2000	--
Oceania Test School:Year 6	0.00	01 Jan 2000	--

Apply to all of allowance group 1

2.00 01/09/2015

Show full history **Dry run** Update list Reset form